



Vendor Application

Big Bear Chili Cookoff- 2011

(909) 866-4607

Big Bear Chili Cook-off : July 17, 2010 • Bartlett Parking Lot, Big Bear Lake, Ca • Space Fee: \$75.00
Space fees are per 10'x10' square. Additional 10' x 10' spaces are \$35. Spaces are Non-refundable after 7/1/2011. The Big Bear Chamber of Commerce will retain 20% of any fees refunded prior to 7/1/2011.
Space Fee after 7/1/2011 is \$85.00.

Vendor Information

Booth Name: _____
Resale License Business Name: _____
Contact Person: _____ Owners Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Day): _____ Phone (Night): _____
Email: _____ Fax: _____
Website: _____
State Resale #: _____ **A copy of your insurance MUST be included before July 11th, 2011**
Number of Spaces _____ Payment Enclosed: \$ _____ Please list space location preference _____
Items to be sold: _____

Set Up Terms and Schedule

- Vendors shall provide their own tables, chairs, and tents/canopies.
- Appropriate permits are required for any tent or canopy over 200 square feet.
- All vehicles must be out of the event sites by 9:30AM. Breakdown is prohibited prior to the scheduled closing of the events. No Exceptions!

The undersigned ("Vendor") hereby agrees that Vendors participation in the Big Bear Chili Cook-off shall be in full compliance with all guidelines, laws, and rules established by any governmental agency or other body having jurisdiction over Vendors activities in the events.

Vendor agrees to assume all responsibility and expense, including but not limited to retention and payment of compensation to any subcontractor and/or employee, and payment of applicable taxes, in conjunction with Vendors participation in the event. In consideration of acceptance by the Big Bear Chamber of Commerce to participate in any event, Vendor agrees to defend, indemnify, and hold harmless, the Big Bear Chamber of Commerce, its Officers and volunteers, from any and all liability, including but not limited to injuries, damages, theft, demands for damages, judgments, loss of service, claims, actions or causes of action, including subrogation, re-imbursement of attorney fees, costs or expenses of any kind, (a "Claim") arising out of Vendors participation in the event, whether such claim is initiated by Vendor or any other person, entity, or organization. Vendor specifically accepts sole and complete responsibility for the claim (s) of any third party involved in or related to the event, whether those third parties are participants, volunteers, employees, sponsors, suppliers, or subcontractors.

Vendor agrees to be responsible for, and pay any and all fines which may be assessed by any governmental or regulatory agency as a result of Vendors participation in the event, including but not limited to violation of any environmental or safety law, ordinance, or regulation. Vendor further agrees to promptly reimburse the Big Bear Chamber of Commerce for any expenses incurred, including attorney's fees, to respond to any investigation, inquiry or suit resulting from Vendors participation in the Events.

Vendor Signature _____ Date _____

Thank you for your interest in participating in the Big Bear Chili Cook-off event. We hope that this will be a lot of fun for everyone involved. **Please read the attached forms and terms carefully.** Complete the application above, sign and date the attached agreements, and enclose all required documentations and fees.

Return the completed Application Package with payment to:

Big Bear Chamber of Commerce
PO Box 2860
Big Bear Lake, CA 92315

Admin Use Only
Assigned Space Number _____
Copy of Insurance _____
Paid _____
Received by _____

Terms and Conditions — General Rules



1. All booths must maintain their own personal insurance for fire, property damage, and personal liability, inventory and equipment, Big Bear Chamber of Commerce assumes no responsibility. **Copies of your insurance must be sent with your application.**
2. All booths must have a working fire extinguisher. 2-A:10-B:C IS THE **MANDATORY** SIZE REQUIRED. See addendum
3. Food Vendors must have all appropriate Health Certificates. **THERE IS NO WATER OR ELECTRICITY ON SITE. PLEASE BE PREPARED.**
4. Vehicles will not be allowed to remain over night on the Event site. Cars left on site are subject to towing at the owners expense.
5. Parking is allowed only in designated parking areas.
6. Minors under 21 years of age are prohibited from consuming, handling, or purchasing alcoholic beverages.
7. Under no circumstance are controlled substances allowed on site. Anyone with these substances in their possession on event site is subject to immediate expulsion and/or arrest.
8. Drunkenness or unruly behavior will result in immediate expulsion from the Event site – **NO EXCEPTIONS!**
9. No animals on the Event site. Service animals are the exception but only with prior approval.
10. Basic security will be provided during the event, but the Big Bear Chamber of Commerce and its officers or agents are not responsible for any lost or stolen items.
11. Please keep your area neat and cleaned or you will be charged a cleaning fee.
12. Participants consent to the use of their names, pictures, images, recorded voice or music, and those of employees and agents by the Event, its assignments and licenses in connection with the event, and without inspection for such purposes and commercial or promotional usages.
13. The Big Bear Chamber of Commerce shall not be held liable for any losses or damage caused by power or equipment failure, or acts of nature.
14. If for reasons beyond the control of the Big Bear Chamber of Commerce, the Event must be canceled or the date is changed, the Big Bear Chamber of Commerce is not liable for any costs.
15. All facilities, materials, supplies and equipment used by the participants that belong to the Big Bear Chamber of Commerce or its agents must be left in a clean, safe, orderly condition upon completion of the event. Failure to do so will result in a maintenance fee of \$50.00 per hour. Participants will be required to reimburse the operators for any and all repairs/damages to any facilities which occurs during the event, and are caused by the direct action of any booth operator/owner and/or their agents. The participants are to notify the Big Bear Chamber of Commerce if there is a problem with the facility or equipment prior to use.
16. The booth operators/owners agree to comply with all State, County and Local Ordinance and/or regulations.
17. Use of the Big Bear Chamber of Commerce logo. Participant understands and agrees that the "Big Bear Chili Cook-off" and logos thereof, are the service marks and trademarks of the Big Bear Chamber of Commerce, and such marks may not be used without express written authorization of the Big Bear Chamber of Commerce.

Booth & Display Criteria

We encourage all vendors to decorate their booth to their chosen theme.

Location

- Participants agree that once booth space is assigned by the Big Bear Chamber of Commerce. **NO** changes are permitted.

Booth exteriors: We encourage you to theme your booth/area.

- Shade covering is recommended. We are closer to the sun with clear air and it is easy to sun burn.
- Sidewalls are not required, however back walls are encouraged to mask backstage areas

Displays and Signage:

- Pegboard displays – pictures of all pegboards are required and must be pre-approved. Photos are mandatory.
- All freestanding racks, umbrellas, shelves, and displays outside the booth must be included on the booth perimeter plan or be subject to removal

Storage

- Backstage storage space is not guaranteed. If it is not included in your booth perimeter plan, all cartons, containers, ice chests, and other paraphernalia may need to be stored in your booth and properly covered.

Costuming Criteria

We encourage all vendors to dress and to decorate their booth to their chosen theme.

Event Set-up and Break-down

- Event hours are 10:00 am to 6:00 pm Saturday. All booths must remain open during these hours,
- Digging holes or tying things to trees must be pre-approved by the Big Bear Chamber of Commerce and is not encouraged.
- No open flame.
- Set-up is Friday July 15, Noon– 5pm or 7:30 am to 9:30 am, Saturday, July 16, 2011 **NO EXCEPTIONS**
- Vehicles will be allowed on site during the above listed set-up hours. **Vehicles still on-site after 9:30 am on Saturday, July 16, 2011 are subject to towing and expulsion at the owner's expense.**
- Break-down is from 6:00 pm on Saturday, July 16, 2011 until 7:00 pm.
- Vehicles will be allowed on site during the above listed break-down hours.
- The Big Bear Chamber of Commerce **reserves the right to delay vehicle access if additional time is required to remove patrons.**
- After breakdown all of your booth area must be cleared of all trash, litter and debris.
- Dumpsters will be provided. **Do not use the small trash receptacles set up for patrons use.** That will result in the loss of your cleaning deposit.
- Provided your sites are clean, your cleaning deposit will be shredded at the end of event. **No deposits will be refunded on site.**

Vendor Application Checklist

- Complete the attached “Vendor Application”, sign, date, and enclose.
 - Include a copy of your insurance.
 - Review the attached “Terms and Conditions”, sign, date, and enclose.
 - Complete and enclose the attached “Special Requests” form, if applicable.
 - Enclose a check for the amount of all space fees,
Payable to : Big Bear Chamber of Commerce
or call with credit card info. (MC/Visa)
 - Include a photo of your booth and a list of the items you will be selling.
- Please refer to the attached maps for the location of the events.

**THANK YOU FOR BEING A PART OF THE
BIG BEAR CHILI COOK-OFF
WE LOOK FORWARD TO SEEING YOU!**

Payable to:

**Big Bear Chamber of Commerce
PO Box 2860
Big Bear Lake, CA 92315
(909) 866-4607 Ext 286**



Vendor Special Requests

Please note any special requests or needs that you may have in the space provided below.

We will make every effort to accommodate your needs; however, we cannot guarantee that we will be able to satisfy every request.

Thank you for your participation in our event.
